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4 ANGLE LAKE MANOR COMMUNITY CLUB BY-LAWS  
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7 ARTICLE I  
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9 The name of this organization shall be the Angle Lake Manor Community Club, located in the area  
10 known as Snively's Angle Lake Tract as recorded.  
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12 ARTICLE II  
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14 **Object:**  
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16 The object and purpose of this Club shall be to promote friendship, goodwill, neighborliness and  
17 community spirit in and among the residents of this community; to strengthen by organization  
18 individual efforts for improvement by beautifying the tract; to provide architectural and other controls;  
19 and to promote the recreational and civic conditions.  
20

21 ARTICLE III  
22

23 **Membership:**  
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25 Membership in this Club shall be open to any persons of legal age residing or owning property in  
26 Angle Lake Manor who are interested in the object of this organization.  
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28 **Dues and Assessments:**  
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30 Dues, and necessary improvement assessments, are to be on a voluntary basis as set forth in minutes of  
31 this organization's regular meetings. As this Club is dependent on the payment of dues and  
32 assessments, voters, officers and committee members will be current in their dues for the benefit of the  
33 object and purposes. Members who have paid dues or are not more than three months delinquent will  
34 be eligible to vote. Special assessments necessary for litigations arising from operation of the  
35 Architectural Control Committee for the general interest and protection of the property owner, may be  
36 requested from the owners of record on the basis of one equal share for each lot described in the  
37 Protective Restrictions.  
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39 ARTICLE IV  
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41 **Officers:**  
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43 **Sec. 1:** The elected officers of this Club shall be a President, Vice President-Administration, Vice  
44 President-Architectural Control, Secretary and Treasurer.  
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46 **Sec. 2:** The President shall preside at all meetings of this Club and of the Executive Board. The  
47 President shall appoint the Chairmen of the Standing Committees subject to the approval of the  
48 Executive Board. The President shall be ex-officio member of a11 committees except the Nominating  
49 Committee. The President shall be authorized to sign all contracts or other instruments of this Club in

50 writing, and all orders upon the Treasurer for disbursements of funds as directed by this Club.

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52 **Sec. 3:** The Vice President-Administration shall assume the duties of the President during his absence  
53 or disability and in the event of death or resignation of the President; said Vice President shall become  
54 President for the un-expired term. The Vice President-Administration shall act in an advisory capacity  
55 at all times.

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57 **Sec. 4:** The Architectural control Committee shall assume the responsibility of administering the  
58 duties of the Architectural Control Committee, as transferred by the original owners November 17,  
59 1977, and to amend and interpret for the general interest and protection of the majority of the property  
60 owners the Protective Restrictions, Covenants and Conditions contained in the Dedication of Snively's  
61 Angle lake Tracts (A Recorded Plat, King County) and in the declaration of Protective Restrictions,  
62 dated March 1953; recorded June 1,1953, Auditor's File #4350201, executed by the original owners  
63 and developers; and automatically extended until March 20,1988 and successive periods of ten years.  
64 The Vice President-Architectural Control will preside over the Architectural Control Committee and  
65 shall sign all letters, documents and instruments pertaining to this committee as contained in the  
66 Protective Restrictions. The Vice President-Architectural Control shall cause to be kept a correct and  
67 permanent record of all proceedings of said Committee. All records shall be forwarded to the  
68 Secretary for preservation in a permanent file at the end of each calendar year. In the absence of said  
69 Vice President the President may appoint a Vice President pro tem.

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71 **Sec. 5:** The Secretary shall keep a correct record of the proceedings of all meetings of this Club and of  
72 the Executive Board meetings. The Secretary shall preserve in a permanent file, all records and letters  
73 of value to this Club and its officers. In the absence of the Secretary, the President may appoint a  
74 Secretary pro tem.

75

76 **Sec. 6:** The Treasurer shall receive and disburse all funds belonging to this Club, keeping an itemized  
77 record in a permanent file, and shall report thereon at all regular meetings of this Club. Charges to this  
78 Club shall be referred to the membership for prior authorization. All funds received by the Treasurer  
79 shall be immediately deposited in the name of this Club in a bank designated by the Executive Board.  
80 All disbursements shall be made only upon authorization by the President. Checks must bear the name  
81 of this Club and be signed by the President, and either Vice President-Administration or the Treasurer.  
82 The Treasurer shall collect all dues from members, giving a proper receipt therefore, and shall  
83 maintain the membership list complete at all times. The Treasurer at each meeting of this Club shall  
84 give a financial report of all receipts, disbursements, and balance of cash on hand. In the absence or  
85 disability of the Treasurer, the Vice President-Administration shall serve as temporary Treasurer.

86

87 **Sec 7:** The officers of this Club shall perform the duties as are implied by their respective titles and  
88 such as are prescribed for them in the Parliamentary Authority adopted by this Club and such as are  
89 specified in these By-Laws. Each officer shall keep accurate records of their work and turn all such  
90 records over to their successor. The annual written reports of all officers of this Club shall be filed  
91 with the Secretary and become a permanent record of this Club.

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93 **Sec. 8:** All officers; Executive Board members and committee members shall be Club members, reside  
94 in or own property in Angle Lake Manor.

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## ARTICLE V

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### **Executive Board:**

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100 **Sec. 1:** The Executive Board shall manage the affairs and business property of this Club and will  
101 protect and preserve the Restrictions, Covenants and Conditions covered by the above Protective  
102 Restrictions, and the By-Laws of the Club.

103

104 The Executive Board shall consist of the elected officers of this Club and the Chairmen of the  
105 Standing Committees.

106

107 **Sec. 2:** The Executive Board shall hold meetings as deemed necessary by the President or a majority  
108 of the Executive Board. The minutes of said meetings shall be read at the next regular meeting of this  
109 Club for their information. All meetings shall be open to the membership.

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## ARTICLE VI

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### **Meetings:**

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115 **Sec. 1:** This Club shall hold regular monthly meetings unless otherwise ordered by this Club or the  
116 Executive Board and proper notice given thereof.

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118 **Sec. 2:** Special meetings may be called when considered necessary by the President, the Executive  
119 Board, or not less than five (5) members upon proper notice to the membership of purpose, time, and  
120 place of such meeting at least five days in advance of the proposed meeting. If it is urgent in an  
121 emergency to take action for which no notice was given, to legalize that action it is necessary for the  
122 action to be ratified by this Club at the next regular meeting or at a special meeting called for that  
123 purpose.

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125 **Sec. 3:** The regular meeting in December shall be designated as the ANNUAL MEETING and shall be  
126 for the purpose of receiving annual reports of officers and committees, for any other business that may  
127 arise, and for installing new officers.

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129 **Sec. 4:** Regular Club business and designated committee affairs shall be transacted by a majority vote  
130 of paid members at the regular meetings. The results of a vote are final.

131

132 **Sec. 5:** This Club at no time shall endorse or recommend any candidate for political office, nor shall  
133 politics or political candidates be discussed at the meetings.

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135 **Sec. 6:** No officer or member of this Club shall use it as a means for furthering any personal, political  
136 or other aspiration, nor shall this Club, as a whole, take part in any movement not in keeping with the  
137 real purpose and objects of this Club.

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139 **Sec. 7:** No funds shall be solicited from members of this Club during the meetings by any individual  
140 or individuals. Any suggestions or propositions made at any meeting of this Club calling for the  
141 expenditure of money for other than the regular obligations shall be referred to the membership for  
142 consideration.

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144 **Sec. 8:** A quorum consists of a majority of the voting membership present.

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## ARTICLE VII

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### **Nominations and Elections:**

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150 **Sec. 1:** A Nominating Committee of five (5) members shall be elected by ballot from a list of seven or  
151 more members nominated from the floor at the regular October meeting. The five candidates receiving  
152 the highest number of votes shall be declared the Nominating Committee. It shall be the duty of this  
153 committee to nominate one or more candidates for each office to be filled. The Nominating Committee  
154 shall make the report at the first regular meeting of this Club following their election. Additional  
155 nominations may be made from the floor. All nominees must have given their consent.

156  
157 **Sec. 2:** The annual election of Club officers shall be held at the first regular meeting of every  
158 December. They shall assume their duties immediately upon adjournment of the ANNUAL  
159 MEETING at which they are elected and installed.

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161 **Sec. 3:** Election of officers shall be by ballot if there is more than one candidate for an office. In this  
162 case the President shall appoint an election committee at the regular meeting of this Club preceding  
163 the ANNUAL MEETING. It shall be the duty of this committee to prepare ballots and to act as tellers  
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169 **ARTICLE VIII**

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171 **Committees:**

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173 **Sec. 1:** The Standing Committees of this Club shall be: Social, Family Activities, Roads and Grounds  
174 and Community Affairs. Other committees may be added as this Club feels is necessary.

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176 **Sec. 2:** The Architectural Committee shall consist of its Vice President and three elected committee  
177 members. Each of the three-committee members shall be elected to a three-year term, with one  
178 position being up for election every year. To initially accomplish this, #1 will be elected for a one year  
179 term; #2 for a two year term and #3 for a three year term. Subsequent elections shall be for a three-  
180 year term and members may be re-elected. The members shall be responsible for addressing actions,  
181 which shall be brought before them by the said Vice-President or any member of the executive board,  
182 which may be contrary to the provisions of the Protective Restrictions. The committee shall make a  
183 timely judgment on the issues brought before it and write a formal ruling which will be delivered to  
184 the Vice-President. Said Vice-President shall take such administrative actions as necessary for timely  
185 enforcement, giving consideration to potential legal actions or judgments which may be imposed upon  
186 the Club or Protective Restrictions. The Vice-President shall be responsible for notifying the board  
187 and membership of rulings issued by the Architectural Control Committee and actions taken by said  
188 Vice-President for purposes of enforcement.

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191 **Sec. 3:** With the exception of the Architectural Committee, the Chairmen shall appoint their  
192 committees.

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194 **ARTICLE IX**

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196 **Amendments:**

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198 Any article can be amended by a two-thirds vote of the members present after the membership has  
199 been notified of the proposed change, through the monthly bulletin, and the proposed change read at

200 two consecutive meetings. All amendments to Articles must be submitted to vote.

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## ARTICLE X

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204 **Parliamentary Authority:**

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206 Roberts Rules of Order Revised shall govern this Club in all cases to which they are applicable.